# Danville Public Library Technology Newsletter

How to Use OverDrive (DPL's eBooks service)
### By Eric Davey, DPL's IT Specialist

For the month of February, there will be two technology newsletters detailing a couple different services the Library provides. This issue will cover in detail how the eBooks offered through OverDrive work. I would like to caution readers that not every book is offered through OverDrive as some publishers have not given rights to have their books offered at libraries through OverDrive.
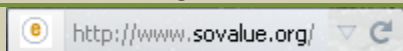
Step 1: Type into the URL bar "www.sovalue.org"

Step 2: Click on "Sign In" at the top bar.
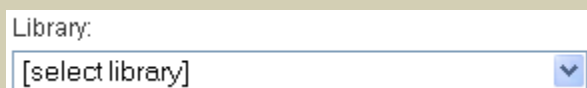
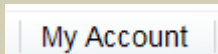**Step 3:** From the drop down menu, choose "Danville Public Library".

Step 4: Log in with your library card number (all 12 digits, beginning with "3801" with no spaces) and your PIN number (the last four digits of your library card). Once you have entered these, click sign in.

Step 5: From here, you can view books you have checked out, books you have added to your cart to check out, and also view holds and your wish list. Of all the sections on the OverDrive site, this is the most important page as you can access everything from it. This page can always be accessed by the "My Account" link at the bottom of every page.

NOTE: Depending on what materials you wish to check out, you may have to download a couple different programs. Please view the last 3 pages of this newsletter for detailed instructions on downloading the required software programs.

Featured Collections

New eBook Additions

New Audiobook Additions

Most Popular

Suggested Titles

All Subjects

All Audiobooks

All eBooks

All Music

All Video

Browse Collections

eBook Fiction ✚

eBook Nonfiction ✚

Audiobook Fiction ✚

Audiobook Nonfiction ✚

Video ✚

Music ✚

Step 6: Now that you are signed in, you can begin searching for books to check out. For browsing, choose from the menus at the far left of the screen (also the two images to the left of this step). Under "Browse Collections", you can specify the type or genre, such as mysteries or science fiction under eBook Fiction, while "Featured Collections" can show you which materials have been checked out the most or have been most recently added.

Quick Search: Title, Author, Subject... 🔍

● All
● eBooks
● Audiobooks
● Music
● Videos
■ Only Available Copies

You can also do a quick search by title, author, or subject and can also select which material type you want and if the search should include all copies or only copies not checked out.

Step 7: When you have found a book you would like to check out (an example search result is at the bottom of this page), you can rate the book, add it to your Wish List, add it to your cart, or place a hold on it (the option to reserve the book with a hold is available only if the book is checked out). In the search result, you can see the title, author, and description, as well as the available copies and the total number of copies the online eBook provider has. Under the number of copies that the collective group of libraries own in total, there are the various types of eBooks you can download, such as Kindle, EPUB, and PDF. Kindle is available for Kindles and Kindle apps, and EPUB is available for Nooks and other eReaders, and the PDF should work for all eReaders. Additionally, if you see an orange circle with a check and the letter "a" (as seen below), the Danville Public Library has purchased the book for our collection and it is not shared with other libraries in the consortium. Click "Add to Cart" for the format your device supports.

The Hitchhiker's Guide to the Galaxy
The Hitchhiker's Guide to the Galaxy Series, Book 1
by Douglas Adams
"IRRESISTIBLE!"--The Boston GlobeSeconds before the Earth is demolished to make way for a galactic freeway, Arthur Dent is plucked off the planet by his friend Ford Prefect, a researcher for the...

Available copies: 1
Library copies: 1

Average rating:
⭐⭐⭐⭐⭐
My rating:
⭐⭐⭐⭐⭐

Add to Wish List

Kindle Book

Use on: Kindles and free Kindle apps

Add to Cart

Adobe EPUB eBook

Use on: eBook-compatible computers & devices

Add to Cart

Adobe PDF eBook

Use on: eBook-compatible computers & devices

Add to Cart

Step 8: Once you have added an eBook or other material to your cart, you can either continue to browse for more materials like in Step 6 and Step 7 (and also by clicking "Continue Browsing" shown below), or you can proceed to the checkout. If you would like to change your default lending period for the material (options are between 7 days, 14 days, or 21 days), go back to Step 5 and choose "Lending Periods" or else change it at the checkout.

My Cart

Please note: Titles added to your Cart will remain there for 30 minutes before they are returned to the library's collection. Please be sure to complete your checkout within this timeframe to avoid losing access to these title(s).

The Hitchhiker's Guide to the Galaxy
The Hitchhiker's Guide to the Galaxy Series, Book 1
Lending period: 14 days

Kindle Book   Remove

Use on: Kindles and free Kindle apps

Continue Browsing   **Proceed to Checkout**

Step 9: Once clicking "Proceed to Checkout," you can click "Confirm Check Out" and receive your eBook. All cards with the library can checkout up to 5 materials at any time.

Check Out
The Hitchhiker's Guide to the Galaxy
The Hitchhiker's Guide to the Galaxy Series, Book 1

Lending period: | 14 day checkout ▼ |

Kindle Book   Use on: Kindles and free Kindle apps   Remove

My Account Notes:
Maximum checkouts allowed at one time on my library card: **5**
Current number of titles checked out: **0**
Checkouts remaining after this checkout: **4**

[Confirm Check Out]

Step 10: Under the Downloads section once the checkout is confirmed (also under "My Bookshelf" accessed from Step 5), you can begin downloading the books you checked out. For Kindle books, you will need to click "Get for Kindle" and then log in with your Amazon account and choose which device you want it to go to (such as your computer, iPad, or Kindle). For other versions, click "Download."

My Bookshelf

Adobe eBook users. Adobe eBooks can only be downloaded three times. If you are not currently at the computer where you will read an Adobe eBook, you can download from that computer at a future time. To do so, go to 'My Account', click on 'My Bookshelf', and click the 'Download' button.
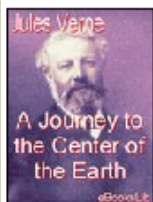
A Journey to the Center of the Earth
Click here to download the software needed to use this Adobe PDF eBook title.
Adobe PDF eBook (1372 kb)
Download

Average rating:
☆☆☆☆☆
My rating:
☆☆☆☆☆

Checked out on: Feb 02, 2012
Expires on: Feb 16, 2012

The Hitchhiker's Guide to the Galaxy
The Hitchhiker's Guide to the Galaxy Series, Book 1
Kindle Book
Get for Kindle

Average rating:
☆☆☆☆☆
My rating:
☆☆☆☆☆

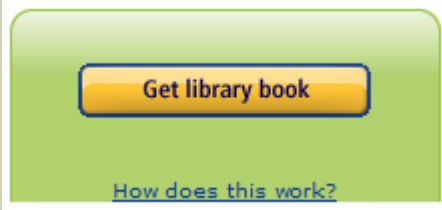Checked out on: Feb 02, 2012
Expires on: Feb 16, 2012

How to Use OverDrive (DPL's eBooks service)
(continued) KINDLE SPECIFIC INSTRUCTIONS

Get library book

How does this work?

Kindle Step 1: On the Amazon website after clicking "Get for Kindle," (for information on downloading other types, please check the last page and download the appropriate software or app, and then skip to the next page).

Sign In

What is your e-mail address?

My e-mail address is:

Do you have an Amazon.com password?

○ **No, I am a new customer.**

◉ **Yes, I have a password:**

Forgot your password?

Sign in using our secure server ▶

Kindle Step 2: Log in with your Amazon.com account. If you do not have one, select the "No, I am a new customer," option and create an account. Once you typed your log in information, click the sign in button.
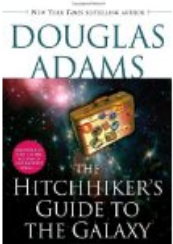
Deliver to: Eric's Kindle

Cancel   **Continue** ▶

Kindle Step 3: Once you have signed in, select which device to send it to, or else register a new device or transfer it to your computer. Once you have chosen the device, click "Continue."

Kindle Step 4: If your Kindle or device is connected to a Wi-Fi network, it will automatically download. If you have to connect your Kindle via USB, connect your Kindle to your computer and choose "Download Now."

Kindle Step 5: Now that you have downloaded an eBook to your Kindle, you can now read it until the lending period is up. If you would like to return an item early, choose "Manage Your Kindle."

⊟ The Hitchhiker's Guide to the Galaxy **public library**   Adams, Douglas   February 2, 2012   Actions... ▼

DOUGLAS ADAMS

THE HITCHHIKER'S GUIDE TO THE GALAXY

This book is a Kindle public library loan

Loan status: Expires February 16, 2012

This book is available for $7.99

Once there, you will see a button that says "Actions...↓" which you should hover your mouse over, and then choose "Return this Book." Once you download it to one device/Kindle, to move it to another device or another Kindle, choose "Deliver to my…" and choose which one to deliver to from the drop down menu.

› Deliver to my...
› Purchase this book
› Download & transfer via USB
› Return this book

Computer Step 1: On the SOVALUE website, on the left side you will see a box that says "Getting Started." For the ability to access all materials, you will need both Adobe Digital Editions and OverDrive Media Console. We will first go through Adobe Digital Editions. For this section, we are only going to explore how to install for Windows.

Computer Step 2: After you click on Adobe Digital Editions in the above step, you will be taken to a page with the download link on top. Click the link.
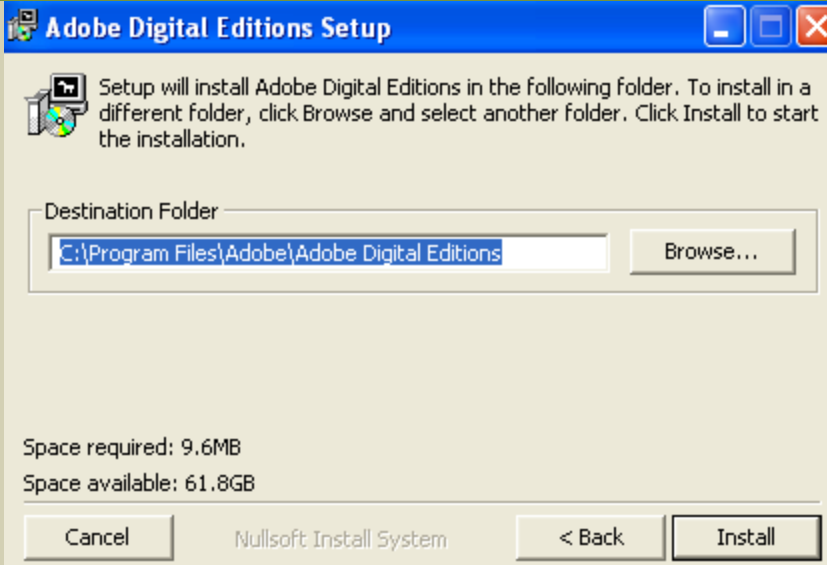
Computer Step 3: Scroll down on the page you are taken to until you see the box shown at the left. Click the big install button. It will then prompt you to confirm. Click "Install" again. You will be prompted again about installing Adobe Digital Editions. Click "Yes."
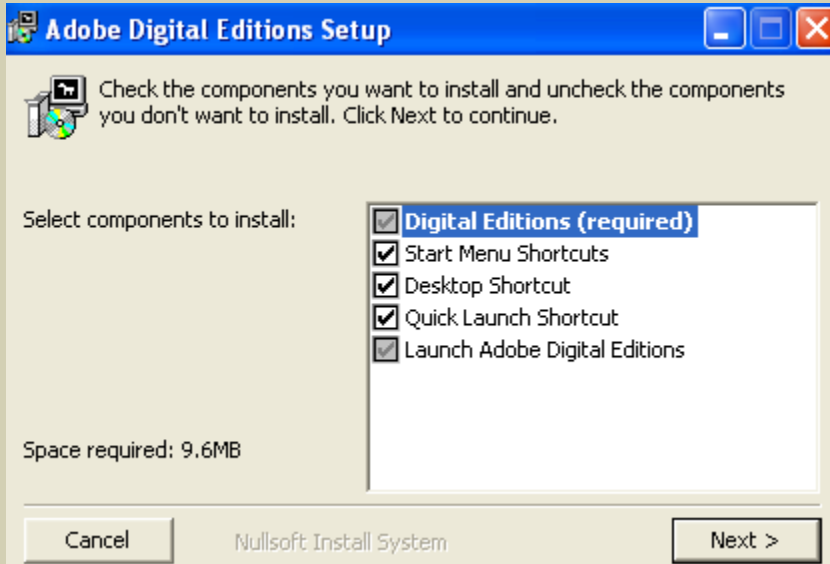
Computer Step 4: This box will appear in the center of your screen asking what you want to install. If you want a shortcut in your Start Menu, on your desktop, or in the quick launch bar, you can leave the check marks in the boxes, otherwise, click the check marks to remove them. Then click "Next >"

Adobe Digital Editions Setup

Setup will install Adobe Digital Editions in the following folder. To install in a different folder, click Browse and select another folder. Click Install to start the installation.

Destination Folder

C:\Program Files\Adobe\Adobe Digital Editions   Browse...

Space required: 9.6MB
Space available: 61.8GB

Cancel   Nullsoft Install System   < Back   Install
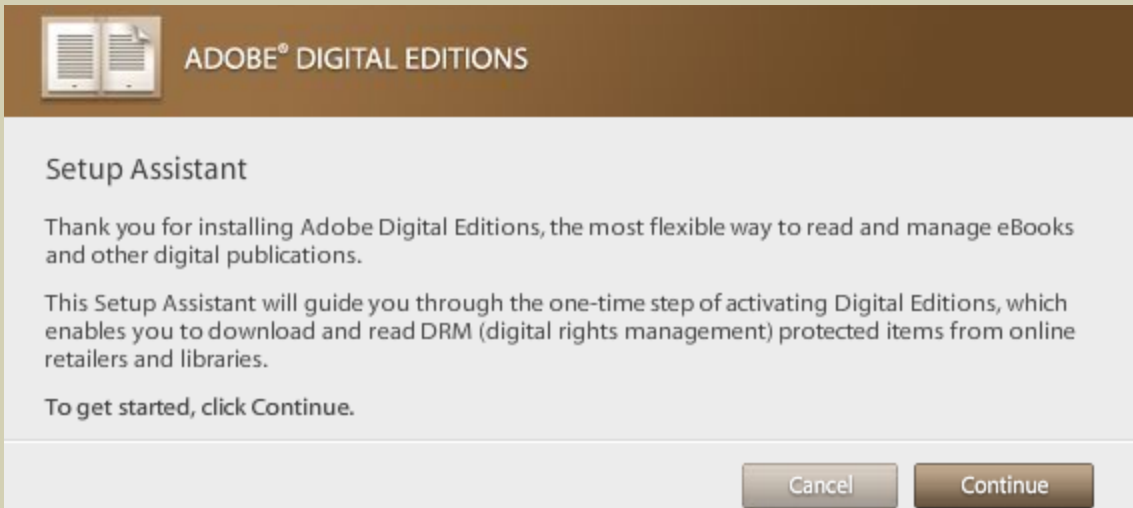
Computer Step 5: Unless you want Adobe Digital Editions installed in a different location, keep the Destination Folder area the same and click "Install."

Adobe Digital Editions Setup

Completed

Show details

Cancel   Nullsoft Install System   < Back   Close
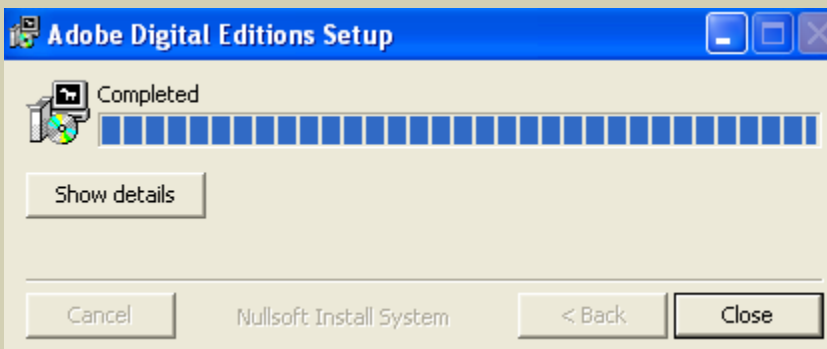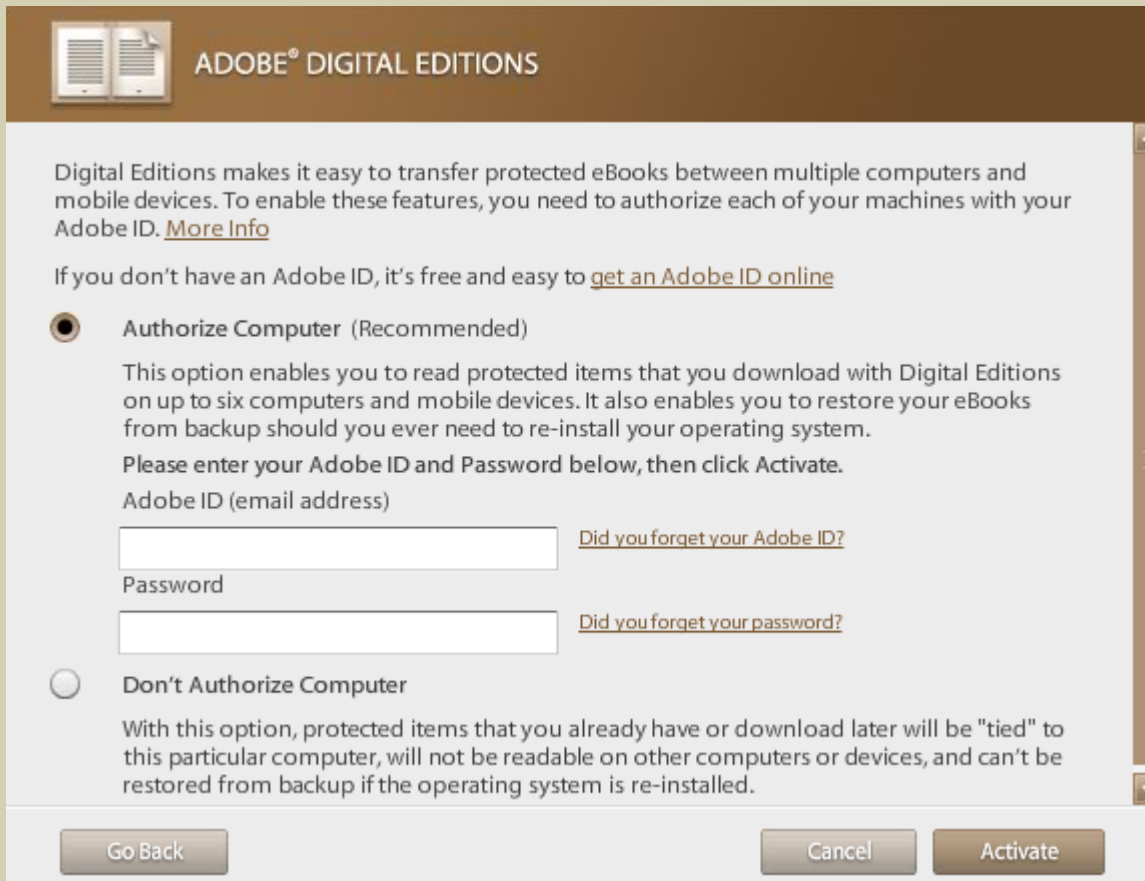
Computer Step 6: Once the box appears like this, click "Close." Adobe Digital Editions will then ask you if you agree and acknowledge the terms of the license agreement. Once you have read it, click "I Agree." Adobe Digital Editions should automatically open.

ADOBE® DIGITAL EDITIONS

Setup Assistant

Thank you for installing Adobe Digital Editions, the most flexible way to read and manage eBooks and other digital publications.

This Setup Assistant will guide you through the one-time step of activating Digital Editions, which enables you to download and read DRM (digital rights management) protected items from online retailers and libraries.

To get started, click Continue.

Cancel   Continue

Computer Step 7: When it first opens, it will prompt you about setting it up. Click "Continue."

Computer Step 8: If you have an Adobe ID, you can sign in with it to enable multiple options available to you (as described at the right). If you do not have and do not want an Adobe ID, choose the "Don't Authorize Computer" option and click the "Activate" button. Once you have done this, another screen will show up. Click "Finished."

Now that you have installed Adobe Digital Editions, go back to the first few steps on checking out an eBook, and then choose to "Download" for the book you want to read (as seen in Step 10).

Computer Step 9: After clicking "Download," a box like the one to the left will appear. Click "OK." It will then open Adobe Digital Editions (if it wasn't already open) and download the book. It will also open the book to the first page.

The left most icon in the image will return you to bookshelf with all the ebooks in Adobe Digital Editions. The right most image when clicked will return you to your book.
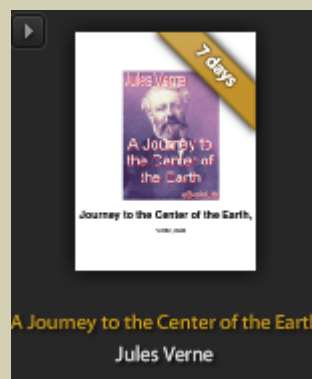
In the bookshelf, the books will appear like this. To return a book early, click on the arrow (top left of image) and then choose "Returned Borrowed Item." Other options are also available under this menu.

Getting Started

OverDrive® Media Console
For Audiobooks, Music, & Video
Adobe® Digital Editions
For eBooks
App also available for mobile devices

Computer Step 10: On the SOVALUE website, on the left side you will see a box that says "Getting Started." For the ability to access all materials, you will need both Adobe Digital Editions and OverDrive Media Console. We will now go through OverDrive Media Console. For this section, we are only going to explore how to install for Windows.

Choose version:

Desktop
- ⦿ 🖥 Windows® (v3.2)
- ○ 🖥 Mac® (v1.1)

Mobile
- ○ 🤖 Android™ (v2.4)
- ○ 📱 BlackBerry® (v2.4)

Select a version below:
- ○ Touch screen (desktop installer)
- ○ Non-Touch screen (desktop installer)
- ○ Touch screen
- ○ Non-Touch screen
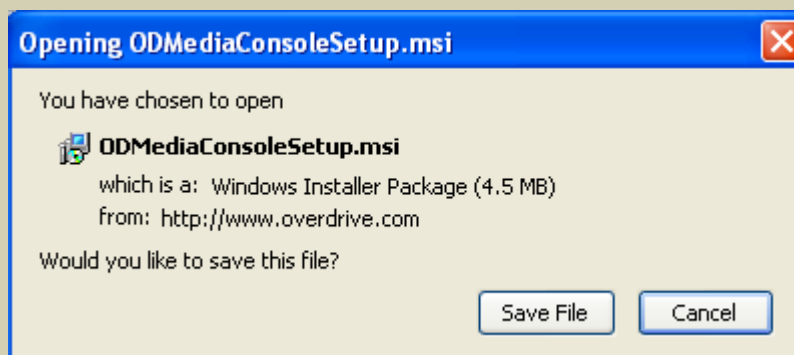- ○ 📱 iPhone®/iPad® (v2.3)
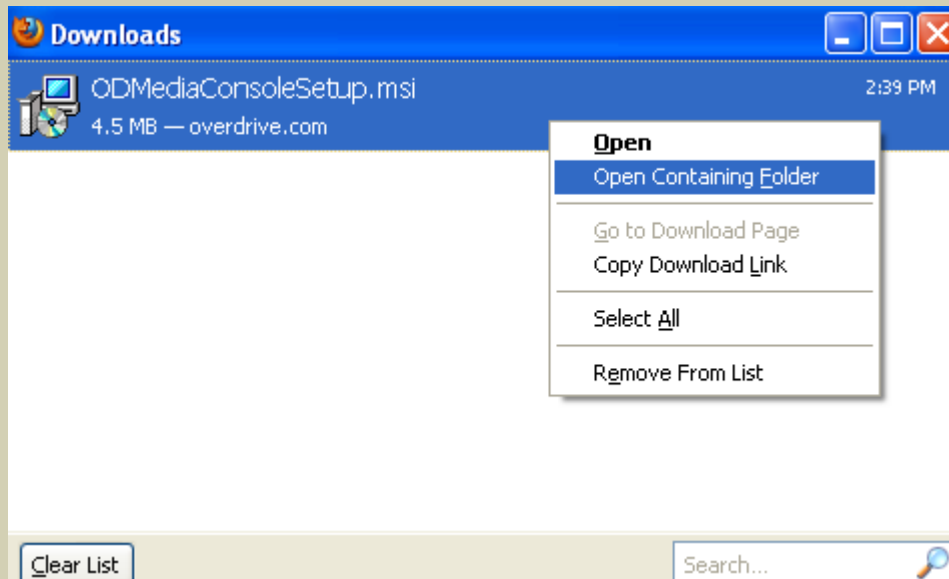- ○ 📱 Windows Phone 7 (v2.4)

DOWNLOAD NOW
Windows® v3

Computer Step 11: Choose the operating system for your computer or device. With the mobile versions, they can be found in your App store (for FREE!). Click "Download Now."

Opening ODMediaConsoleSetup.msi

You have chosen to open

🗜 **ODMediaConsoleSetup.msi**
    which is a: Windows Installer Package (4.5 MB)
    from: http://www.overdrive.com

Would you like to save this file?

[Save File] [Cancel]

Computer Step 12: Click "Save File" when prompted with the above box.

Computer Step 13: Once the installation file has downloaded, open the containing folder and double click on the icon. A new box will ask if you want to run the file. Click "Run."
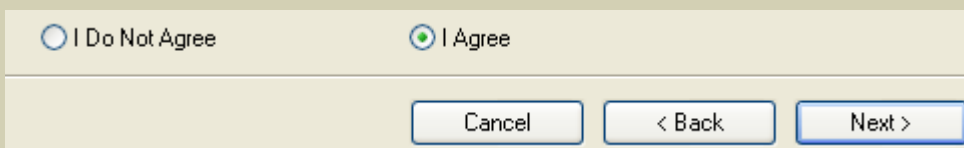
Downloads

ODMediaConsoleSetup.msi   2:39 PM
4.5 MB — overdrive.com

Open
Open Containing Folder
Go to Download Page
Copy Download Link
Select All
Remove From List

[Clear List]   Search...

Computer Step 14: Once you have opened the installation file, click "Next >."

Computer Step 15: Click "I Agree" after reading the License Agreement, then click "Next >."
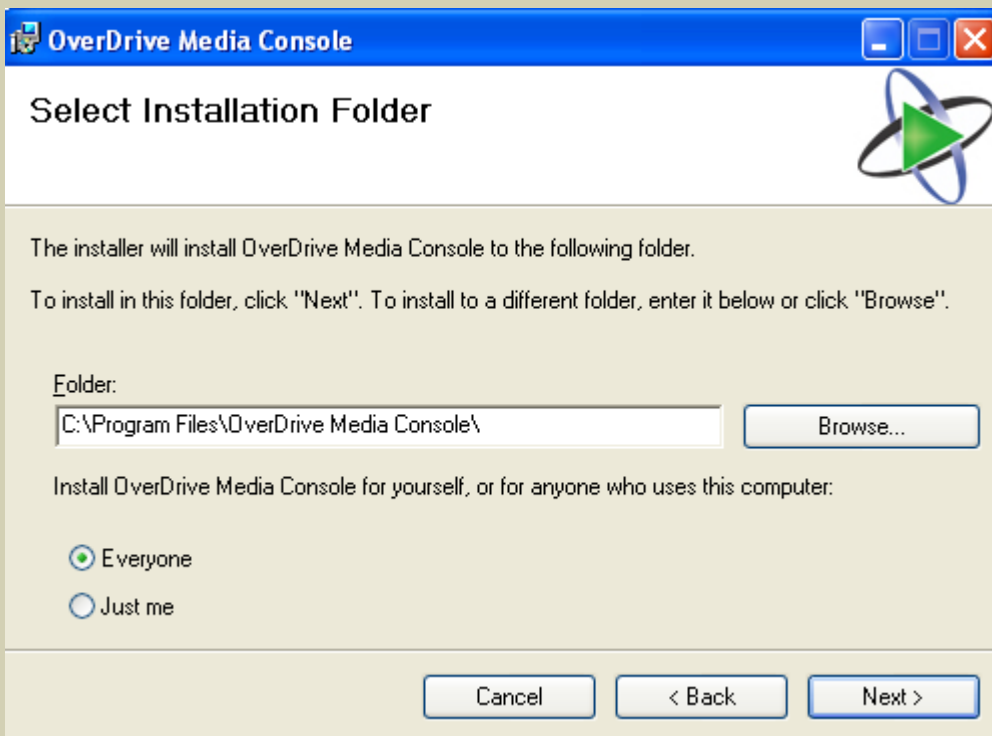
Computer Step 16: Unless you want OverDrive Media Console installed in a different location, keep the Destination Folder area the same, select if you want just your user account on your computer or everyone who uses your computer to have access to OverDrive Media Console, then click "Next >." In the next step, click "Next >" again. Once it has finished installing and you see the button that says "Close," click it.

OverDrive Media Console is now installed to your desktop and the Start Menu.

Now that you have installed OverDrive Media Console, go back to the first few steps on checking out an eBook (but find an audio book this time), and then choose to "Download" for the audio book you want to listen too (as seen in Step 10). You may have to choose the program to open the file (when you choose "Browse" for other programs, you should be in the Program Files folder. Choose the "OverDrive Media Console" folder, and then choose "Media Console."

Get Media

SOVALU*e*

Title:	The Killer Angels: The Civil War Trilogy, Book 2
Format:	WMA Audiobook
Folder:	cuments and Settings\daveyea\My Documents\My Media\WMA Audiobooks

Browse...

Note: To change the default download folder for all titles of this format going forward, go to 'Tools > Options...'.

OK   Cancel   Help

Computer Step 17: Choose "Okay" once you have downloaded the file. You may have to upgrade the security of your version of Windows Media Player, so if prompted, follow those steps.

Download

Title: The Killer Angels: The Civil War Trilogy, Book 2

Select the parts to download:

Part	Status	Size	Duration
Part 1	not downloaded	17,989 KB	75:05
Part 2	not downloaded	18,189 KB	75:56
Part 3	not downloaded	18,106 KB	75:35
Part 4	not downloaded	18,106 KB	75:35
Part 5	not downloaded	18,216 KB	76:02
Part 6	not downloaded	17,934 KB	74:52
Part 7	not downloaded	18,104 KB	75:34
Part 8	not downloaded	18,172 KB	75:51
Part 9	not downloaded	18,014 KB	75:12
Part 10	not downloaded	17,631 KB	73:36
Part 11	not downloaded	17,160 KB	71:37
Part 12	not downloaded	15,749 KB	65:45

Check All   Uncheck All

OK   Cancel   Help

Computer Step 18: Make sure that all the parts you want to download at this time (it may be recommended to download all now, but in some cases, you may want to download only a few and download the rest later), then click "OK." For this example, since all the parts are about an hour and fifteen minutes long, it may take a while to download the audiobook. Once at least one part is downloaded, you can then double click the audio book to open the player.

Parts	MediaMarkers
Part 1	Introduction
Part 2	Introduction (05:30)
Part 3	To the Reader
Part 4	Foreword
Part 5	Foreword (13:05)
Part 6	Foreword (18:55)
Part 7	Foreword (24:22)
Part 8	Monday, June 29, 1863: 1
Part 9	Monday, June 29, 1863: 1 (31:36)
Part 10	Monday, June 29, 1863: 1 (36:54)

00:07 / 01:15:05

The player (seen below) allows you to pause, stop, play, and skip to different sections of the audio book. You can also add bookmarks to where you are in the event you are interrupted during a part.